



MITTLEMAN JEWISH COMMUNITY CENTER

6651 SW Capitol Highway, Portland, OR 97219

P: 503.244.0111 F: 503.245.4233 www.oregonjcc.org

JOB TITLE: Lifeguard (Part-Time)
DEPARTMENT: Aquatics
REPORTS TO: Aquatics Coordinator
FLSA STATUS: Non-Exempt
COMPENSATION: \$8.50-\$10.50/hr, DOE

TO APPLY: Obtain applications from the Mittleman Jewish Community Center, 6651 SW Capitol Highway, Portland, OR 97219, 503-244-0111; or at our website: www.oregonjcc.org. **A signed, completed application is required; submission of a resume is optional and does not replace the required application form. You must also include photocopies of current American Red Cross Lifeguard/First Aid and CPR/AED Certifications.** Please return your application materials to the attention of the MJCC Human Resources Office at the address noted above. The MJCC is an Equal Opportunity Employer

Job Summary: The lifeguard is responsible for protecting the lives and well being of all pool patrons in and around the 25-yard and therapy pools. Lifeguards prevent accidents by strictly enforcing all rules, regulations, and policies. Lifeguards are to rescue or aid in rescuing any patron who is in need of help and administer necessary first aid.

Essential Job Functions:

1. Be thoroughly familiar with and able to demonstrate use of rescue techniques, rescue equipment, CPR, and First Aid, as applicable to pool emergencies
2. Fully understand and implement (as needed) MJCC emergency procedures
3. Remain alert and watchful throughout your entire shift unless relieved by a qualified substitute
4. Prevent accidents/incidents by enforcing all MJCC rules and policies as well as all applicable state regulations
5. Conduct yourself in a friendly, courteous and professional manner at all times while in and on MJCC building and grounds
6. Report for duty and be ready to work at least 5 minutes prior to your assigned shift, with appropriate uniform and or tools
7. Take and record pool water chemistry tests and adjust water balance as needed according to state regulations
8. Open and close pools as designated by your assigned shift, following established procedures

Secondary Functions:

1. Posses a minimal level of information about MJCC Programs and Activities
2. Aid in maintaining cleanliness of pools, decks, storage areas, aquatics office and the lifeguard room
3. Secure (well in advance) a qualified substitute to work your entire shift if you are unable to do so for any reason
4. Attend all staff meetings and training sessions
5. Complete all necessary paperwork including but not limited to: accident reports, incident reports, payroll records, attendance records and closing procedures check list
6. Communicate to the Aquatic Coordinator any questions, problems or concerns you may have regarding your job

Essential Tools, Equipment, Vehicles, and/or Machinery:

1. Backboard

2. Rescue Tube
3. A.D.A. Lift
4. Emergency Oxygen
5. AED

Physical Requirements & Working Conditions:

1. Wear staff shirt and black shorts at all times while on duty
2. Must be able to complete all ARC Lifeguard prerequisites at any given time.
3. Must possess a minimum level of awareness to be determined by Aquatic Coordinator or current supervisor on duty.

Qualifications:

The minimum skill, educational and experiential requirements necessary to successfully perform this position are as follows:

- 1) Possess and maintain current American Red Cross certifications in Lifeguard/First Aid and CPR/AED for the professional rescuer.
- 2) Hold a positive and conscientious attitude towards work and work habits
- 3) Demonstrate ability to interact with members and staff in a mature, professional and friendly manner