



MITTLEMAN JEWISH COMMUNITY CENTER

6651 SW Capitol Highway, Portland, OR 97219

P: 503.244.0111 F: 503.245.4233 www.oregonjcc.org

JOB TITLE: **Rock Climbing Instructor/
Rock Wall Attendant**
DEPARTMENT: Sports
REPORTS TO: Sports Manager
COMPENSATION: \$10-\$12/hr DOE

TO APPLY: Obtain applications and reference forms from the Mittleman Jewish Community Center, 6651 SW Capitol Highway, Portland, OR 97219, 503-244-0111; or at our website: www.oregonjcc.org. **A signed, completed application is required; submission of a resume is optional and does not replace the application form.** Please return your application materials to the attention of the MJCC Human Resources Office at the address noted above. The MJCC is an Equal Opportunity Employer

Job Summary:

Supervise and lead Rock Climbing instructional classes and Family Rock Wall Open Climb.

Essential Job Functions:

- Supervise program participants and ensure activity area is safe for participants.
- Provide instruction and demonstrate knowledge, skill and ability in specific area(s) of expertise.
- Develop a complete lesson plans as requested by Supervisor.
- Ensure that all participants are registered.
- Responsible to check-out equipment and return it to the proper storage area.
- Report all incidents/ accidents to supervisor immediately and complete necessary forms within 24 hours.
- Responsible to pick up class roster prior to scheduled class.
- Provide excellent internal and external customer service.
- Create a positive experience for participants through professional and courteous behavior.
- Responsible for securing necessary supplies and equipment.
- Ensure the safety of program participants.

Secondary Functions:

- Responsible to personally distribute program evaluation forms.
- Inform Supervisor about any problems regarding activity area, participants, etc.
- Maintain accurate attendance records and return them to office at end of term.
- Performs other job related duties as assigned.
- Attend staff meetings as required.

Qualifications:

- Demonstrated knowledge and experience in climbing, including proper use of equipment and safety.
- Current First Aid and CPR certifications, or ability to obtain certifications upon hire.
- Knowledge of the principles and practices of leadership and group organization, planning, and implementing sports activities.

- Experience in program development and teaching youth.
- Excellent customer service skills.

Physical Requirements & Working Conditions: Work is performed on an indoor rock wall, and requires the ability to demonstrate climbing techniques. This typically involves the stamina to exercise vigorously, as well as continuous walking, climbing, jumping and bending. This position requires repetitive foot, arm, shoulder, hand and back movements while performing instruction.