



**Mittleman**

Jewish Community Center

Schnitzer Family Campus

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## Job Announcement

**Job Title: Swim Instructor**

**CLOSING DATE:** Open until filled

**WAGE:** \$13.10/hr

**SCHEDULE:** Various shifts available; Weekday afternoons, Weekend mornings; 10-20 hrs/wk

### Join our fun aquatics team of lifeguards and swim instructors!

TO APPLY: Apply online at our website: [www.oregonjcc.org](http://www.oregonjcc.org) (select "About Us," then select "Employment"). Applications may also be obtained at Mittleman Jewish Community Center.

ABOUT US: The MJCC has been serving families in the Portland area for over 100 years. Our facilities include a full-size gymnasium with basketball courts and a rock climbing wall, an indoor soccer field that can be utilized for a variety of field games, and an area that can be used for gymnastics or volleyball. The MJCC offers a robust aquatics program including swim lessons, private lessons, water fitness classes, lap swim, and youth swim team.

The MJCC is open to everyone!

**JOB SUMMARY:** The Swim Instructor responsible for providing swim instruction in the MJCC's 25- yard Main Pool and Warm Water Pool. This position ensures safety by supporting the lifeguard in enforcing all rules, regulations, and policies during class times. Swim instructor will be responsible for planning and conducting swim lessons for members and non-members of different ages and skill levels, including parent/child lessons, private lessons, group lessons and adult lessons. Swim instructor must be prepared to impart their knowledge of swimming in a friendly, encouraging manner, demonstrating skills as needed, and able to work with students of a wide variety of ages and diversity. Instructors must be mature and work as a team member. Instructors must demonstrate exceptional guest service, problem solving skills, ability to communicate effectively, show adaptability and flexibility, be dependable, be organized, show initiative and have an energetic, positive, and outgoing personality. Must be able to communicate with clients and management staff in a clear and concise manner.

#### QUALIFICATIONS:

- Applicants must be age 15 or older
- Previous experience teaching aquatic classes highly preferred
- Competitive swimming experience highly preferred; Knowledge of swimming preferred
- Ability to pass a criminal background check
- Must be willing to work with all ages of individuals (infants, children, and adults)
- Current lifeguard, first aid and CPR/AED certifications preferred

**Knowledge:** Instructors should show a proficiency in the use and operation of the following equipment and any other equipment used at the facility: swim equipment such as barbells, kick boards, pull buoys, hand paddles, fins, or any equipment or tool used to help teach swim lessons and promote swimming skills. Knowledge of all swimming strokes. Knowledge in developing and organizing a progressive lesson plan. General knowledge of pool operations. Knowledge of MJCC emergency procedures.

**Skill:** Adapts teaching style to meet each student's learning style, skill level, demographic, fitness level, and age. Demonstrates maturity and good judgment with students and caregivers. Effectively demonstrates skills both in and out of the water. Creates a positive, fun, and safe learning environment. Consistently provides students with both positive and constructive feedback.

Ability: Ability to maintain a safe, orderly, disciplined class; ability to project a positive, professional image; ability to provide exceptional guest service; ability to communicate effectively with others, both orally and in writing; ability to understand and follow oral and/or written policies, procedures, and instructions; ability to work effectively with co-workers in a diverse workforce; ability to respond appropriately to question/concerns from the public; ability to work independently and make decisions within scope of position; ability to be punctual and work a flexible schedule as needed; ability to maintain accurate record keeping (time sheets, course records and attendance, etc); ability to accept and implement reasonable suggestions for improvement from management team.

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS: Duties are performed in a warm, humid pool environment that can be noisy and filled with people. Instructors should have the physical flexibility required to demonstrate and perform all six of the basic swimming strokes as well as being able to tread water and float on front and back. Duties require the ability to push, pull, lift, or drag up to 50 lbs (or more, in the case of a pool rescue), either individually or with assistance. Duties require ability to lift or otherwise handle young children. Duties require patience with swimmers of all ages and the ability to remain calm in high stress situations. Duties require strong ability to remain alert and watchful. Duties require the ability to swim and move quickly and decisively in emergency situations, this includes a full range of motion, and normal-range acuity in vision and hearing.

MJCC IS AN EQUAL OPPORTUNITY EMPLOYER