



Mittleman

Jewish Community Center
Schnitzer Family Campus
6651 SW Capitol Highway, Portland, OR 97219
P: 503.244.0111 | F: 503.245.4233 | oregonjcc.org

Job Announcement

Job Title: Sports Instructor

WAGE: \$12 per hour
SCHEDULE: Varies

The MJCC has been serving families in the Portland area for over 100 years. Our facilities include a full-size gymnasium with basketball courts and a rock climbing wall, an indoor soccer field that can be utilized for a variety of field games, and an area that can be used for gymnastics or volleyball. The MJCC is open to everyone!

JOB SUMMARY: Sports Instructors are responsible for the quality instruction and safety of children in sports programs located in the sportsplex and gymnasium.

ESSENTIAL DUTIES: (These examples represent the essential functions of the position. They are not, however, inclusive of all the duties the position may perform.):

1. Provide class instruction; begin and end class as scheduled. Provide adequate warm-up, drills, scrimmages, and cool down, as appropriate to the sport. Encourage and support children in participating at the level of their abilities, with focus on safety, fun, and skill building.
2. Orient program participants to all equipment used in the class; instruct class in the safe use equipment. Instruct class members in how to move safely within the limits of their abilities.
3. Follow prepared curriculum. Prepare appropriate equipment and written information as directed. Maintain class roster and any associated class records; ensure that all participants are registered.
4. Return equipment to the proper storage area, as necessary. Return the activity area to its proper order after class; properly secure area prior to leaving.
5. Provide excellent customer service. Provide general information about sports programs and MJCC operations. Answer questions and address concerns within scope of authority. Keep Manager informed of program needs, questions, and changes. Enforce facility and sports program policies within scope of authority.

QUALIFICATIONS: Any combination of experience and training that demonstrates the ability to perform the duties of the position is qualifying. This would typically include:

- Demonstrated expertise in the sport relevant to the position; AND
- Responsible experience providing sports instruction to children; AND
- Current First Aid, AED and CPR certifications.
- Ability to work independently and make decisions within established procedures.
- Ability to work a flexible schedule as needed.

PHYSICAL REQUIREMENTS OF THE POSITION: Duties are performed in a sportsplex center and require the ability to set up equipment and move quickly throughout the center. This typically involves lifting up to 30 pounds, pushing, pulling, gripping, bending, stooping, walking and running. Normal-range acuity in vision and hearing, and clear speaking ability are required to monitor groups and attend to customer needs.

ABOUT US: Mittleman Jewish Community Center is a vital institution for Jewish culture and identification, proud to offer its programs and services to everyone. For more than 100 years, the MJCC has offered educational, social, cultural and recreational programs.

TO APPLY: Apply online at our website: www.oregonjcc.org (select "About Us," then select "Employment"). Mittleman Jewish Community Center is an Equal Opportunity Employer. Applications may also be obtained at Mittleman Jewish Community Center, 6651 SW Capitol Hwy, Portland OR, 503.244.0111.

MJCC IS AN EQUAL OPPORTUNITY EMPLOYER AND IS OPEN TO EVERYONE!